



MEETINGS & EVENTS PORTFOLIO/INFORMATION FOLDER

Come visit us!

We make it easier for you when you plan and hold your event with us.
We take care of the details so you're free to concentrate on the event program and your guests.

You might find it useful to see our facilities and get a taste of what's in store for your meeting.
You're most welcome to come and visit us. Then we can also work out the finer details.

Your contacts on property for a successful event

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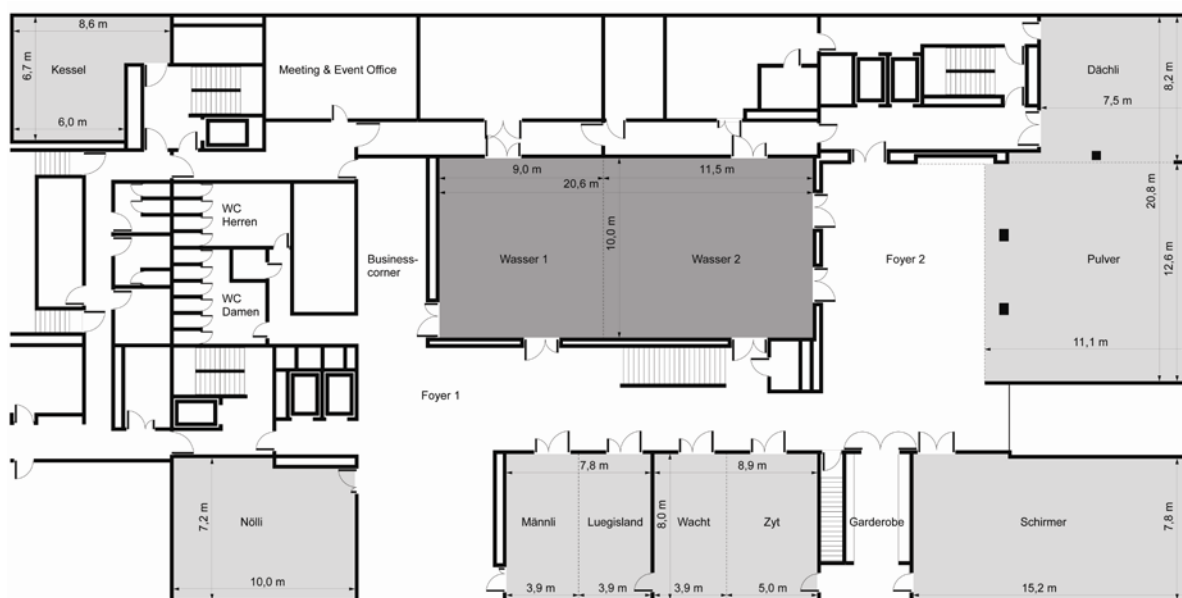
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Conference Rooms

	Theatre	Class-room	Board-room	U-Shape	Banquet	sqm	room length	room width	ceiling height
Nölli	40	35	20	20	50	72	10	7.2	2.45
Männli	25	12	12	10	16	31	8	3.9	2.45
Luegisland	25	12	12	10	16	31	8	3.9	2.45
Luegisland & Männli	50	30	20	18	32	62	8	7.8	2.45
Wacht	25	12	12	10	18	31	8	3.9	2.45
Zyt	30	16	12	10	18	40	8	5	2.45
Wacht & Zyt	55	35	20	18	32	71	8	8.9	2.45
Schirmer	100	80	30	30	68	119	15.2	7.8	2.45
Pulver	110	60	30	30	90	140	12.6	11.1	2.45
Dächli	50	30	12	15	40	62	8.2	7.5	2.45
Pulver & Dächli	145	80	30	30	130	202	20.8	7.5-11.1	2.45
Wasser 1	85	40	20	20	48	90	10	9	2.95
Wasser 2	90	50	25	20	76	115	11.5	10	2.95
Wasser 1 & 2	200	120	40	40	160	205	20.6	10	2.95
Kessel	25	20	15	15	16	40	6	6.7	2.45
Foyer 1	Seating capacity on request					62	8.1	7.6	2.45
Foyer 2	Seating capacity on request					142	15.8	9	2.45
Allenwinden	-	-	4	-	-	23	5.1	4.5	2.00
Musegg	-	-	20	-	-	55	9.5	5.8	2.45
Burgertor	-	-	8	-	-	28	5.1	5.4	2.45



ROOM RENTAL

Room	sqm	½ Day Up to 4 hours	1 Day from 4 hours
01 st floor:			
Nölli	72	500.00	650.00
Männli	31	220.00	280.00
Luegisland	31	220.00	280.00
Wacht	31	220.00	280.00
Zyt	40	280.00	360.00
Schirmer	119	800.00	1'050.00
Pulver	140	900.00	1'250.00
Dächli	62	440.00	560.00
Männli & Luegisland	62	440.00	560.00
Wacht & Zyt	71	500.00	650.00
Pulver & Dächli	202	1'300.00	1'800.00
Wasser 1	90	650.00	800.00
Wasser 2	115	750.00	1'000.00
Wasser 1 & Wasser 2	205	1'350.00	1'850.00
Kessel	45	300.00	400.00
03 rd floor:			
Allenwinden	23	150.00	200.00
04 th floor:			
Musegg Boardroom	55	350.00	500.00
05 th floor:			
Burgertor Boardroom	28	250.00	400.00

We charge a room rental fee according to the table above. Please note the following points:

- With a pre-ordered food consumption of at least CHF 45.00 per person in the according room, we will release the room rental fee.
- For renting exhibition areas and foyers we have separate prices and in this case we will send you an individual offer.

PRICE LIST EVENT TECHNOLOGY

per day / piece

Standard setup in rooms - Included in room rental or meeting package

- I Beamer or flat screen monitor
- I Screen
- I Flipchart
- I Pinboard
- I Moderatorbox Standard
- Pads and pens
- Internet access / WiFi (100 Mbits/sec)

Conference accessories, including set up and set down

Flipchart	35.00
Pinboard	30.00
Metaplanboard (paper covered pinboard)	35.00
Moderator box	65.00
Power connection for each delegate, per 10 participants	50.00

Video technology including set up and set down

Double Projection

Wasser I&2: (6000 ANSI Lumen)	380.00
in the other rooms after possibility (4300 ANSI Lumen)	280.00
Plasma monitor	250.00
Active Board 500 Pro	250.00
DVD / Blu-Ray player	100.00

Sound technology including set up and set down

Permanently installed sound system

Wasser I&2, Pulver, Schirmer, Dächli, Nöllli, Kessel, Musegg	120.00
Computer speakers	50.00

Microphone incl. sound system

Hand microphone, headset microphone, clip microphone	155.00
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CD-Player	65.00
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Telecommunication

Phone conference system (plus connection fee)	200.00
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EDV

Notebook	250.00
USB presenter incl. laserpointer	25.00

Stage design / Dance floor

Stage per part (BxTxH = 1.22m x 2.44m x 0,6m)	100.00
Speaker's desk	100.00
Dance floor, 40m2	400.00

Internet

Wireless on the meeting&event floor	inclusive
Bandwith possible in all rooms	on request

Services

Technical support in the room per hour	120.00
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Copies

A4 black-white	0.30
A4 color	0.40
A3 black-white	0.40
A3 color	0.60

Distribution of letters to the rooms per room with guest name	3.50
Distribution of letters to the rooms per room without guest name	3.00

On request we will organise more technical equipment for you. Please let us know your wishes.

ActivBoard 500 Pro

250.00

Whether as an interactive whiteboard or innovative presentation area, the ActivBoard is versatile and can be used by multiple users simultaneously. The ActivBoard has an integrated Windows 10 computer. But it is also possible to connect your own peripherals.

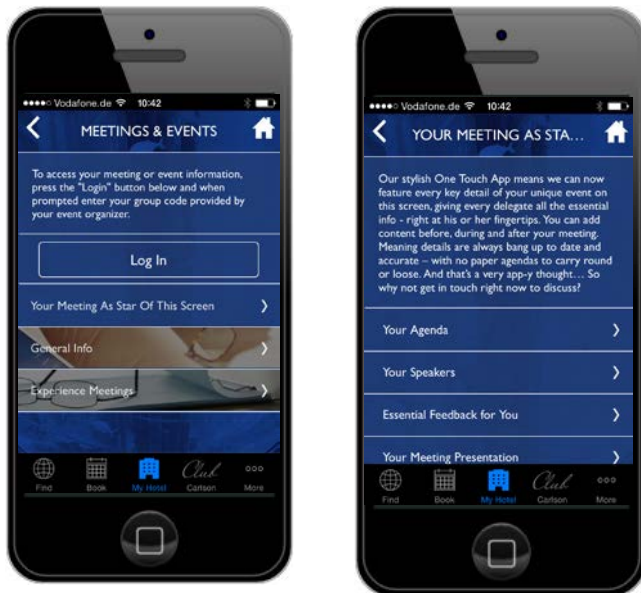


- Height-adjustable system to adjust the position of the ActivBoard to the user's needs
- Mobile system, for use the system in different rooms
- Under the ActivBoards built-in speakers provide audio playback without additional wiring

Radisson Blu One Touch App for Meetings & Events

On the One Touch app you will find both, information about the hotel as well as the Meeting & Events facilities. Furthermore there is the possibility to create a separate page for your event, which can be individually configured.

We offer the service to create a separate section for your event for free. With a personal password, participants get access to the event on the app and can inform themselves about the event. Included in this section are information about the program, the speakers and the framework program. There is also the possibility of PDF - upload documents directly to the App, so there isn't the need to print too many documents.



For further information please do not hesitate to contact us.

CONFERENCE PACKAGES BOOKABLE FROM 10 PERSONS

Conference Package ALL YOU NEED

CHF 115.00 per person and day

The package contains the following services:

Conference room:	Room hire for the main room is included Pads and pens will be available for each participant
Technical equipment:	1 LCD projector, 1 screen, 1 overhead projector, 1 flipchart, 1 pin wall, a moderator's box and internet connection
Drinks in the conference room:	Unlimited supply of mineral water
Morning coffee break:	Coffee, tea, juice, flavored water, snacks and fresh fruit
Lunch:	3-course business lunch in our restaurant for up to 20 guests, From 20 guests on we will serve a standing lunch buffet on our meeting & events floor The food will be selected by our executive chef.
Lunch beverage included:	Unlimited supply of mineral water and soft drinks 1 cup of coffee or tea
Afternoon coffee break:	Coffee, tea, juice, flavored water, snacks and fresh fruit

ALL YOU NEED half day package

CHF 96.00 per person and day. Bookable on forenoon or afternoon incl. lunch and one coffee break

All YOU NEED weekend package

CHF 100.00 per person and day on Saturdays and Sundays

Conference Package EASY

CHF 100.00 per person and day

The package contains the following services:

Conference room:	Room hire for the main room is included Pads and pens will be available for each participant
Technical equipment:	1 LCD projector, 1 screen, 1 overhead projector, 1 flipchart, 1 pin wall, a moderator's box and internet connection
Drinks in the conference room:	Unlimited supply of mineral water
Morning coffee break:	Coffee, tea, juice, flavored water, snacks and fresh fruit
Lunch:	2-course business lunch in our restaurant for up to 20 guests, From 20 guests on we will serve a standing lunch buffet on our meeting & events floor The food will be selected by our executive chef. Lunch excluding drinks
Afternoon coffee break:	Coffee, tea, juice, flavored water, snacks and fresh fruit

EASY half day package

CHF 81.00 per person and day. Bookable on forenoon or afternoon incl. lunch and one coffee break

EASY weekend package

CHF 85.00 per person and day on Saturdays and Sundays

EXPERIENCE MEETINGS

All ingredients for successful events

- Innovative food
- Creative environments
- Positive, helpful, 'Yes I Can!' staff
- Inspirational venues and amenities
- Highly trained, professional event planners
- A brilliant choice of leading worldwide destinations

Plus, Blu's 3 core Experience Meetings components:

BRAIN FOOD FOR MEETINGS

An innovative and responsible food & beverage solution, developed by expert chefs and nutritionists to optimize your and your delegates' performance.

Experience Meetings' unique Brain Food menu features:

1. Omega-3 fatty acids, fish, whole-grains, fruit and vegetables
2. Fresh, locally sourced, quality products
3. Pure and natural ingredients, with minimal processing
4. Low fat foods and less meat
5. Natural sweetness – and less added sugar

BRAIN BOX BREAK-OUT ROOM

A unique breakout room – designed to stimulate engagement, original thinking, creativity – and fun!

FAST WIFI INCLUDED

All Radisson Blu hotels offer free, fast and reliable Internet for all meeting delegates – even those not staying with us overnight.

FRAMEWORK PROGRAM

City Tours - Sightseeing

City Walks for groups

Combine your city walk with a visit to one of the museums in Lucerne. Let the phantoms of the night guide you through Lucerne or learn more about what it was like to be incarcerated in the dungeons of the Water Tower and led to the gallows during the Middle Ages. But do not fear - on the city tours you will not go hungry on a bread and water diet! The guided tours can be combined with lunches and dinners to satisfy even the most epicurean tastes.

City strolls by the city train

On the 40-minute nonstop tour with audio guide (eight languages) you will drive past the most famous sights of the town of Lucerne. During the ride you will gain an excellent overview of this beautiful city. The train offers 48 seats for travelers and can be heated in cold days. The exciting tour is offered on a daily basis from Easter until the end of October. The journey starts and ends in front of the 5-Star Hotel Schweizerhof Lucerne.

Foxtrail

Crack codes, solve puzzles and locate tracks. On land, water, criss-cross through the region – that's Fox Trail, the amazing way to discover a city. This experience (dependant on the weather) encourages creativity, awakens the curiosity and strengthens the group dynamic. Duration: 2-4 hours.

Museums

Swiss Museum of Transport

There is certainly no time to get bored! The Swiss Museum of Transport is the most diverse museum for transportation and communication in Europe. More than 3,000 items are exhibited in a space as large as 40,000 square meters.

Art Museum Lucerne / KKL

The french star architect Jean Nouvel has designed the rooms of the Museum of Art Lucerne on the top floor of the Culture and Congress Centre.

Rosengart Collection

The Rosengart Collection is the most recent museum in Lucerne. It owes its importance to two unique groups of works by Paul Klee and Pablo Picasso. While the incomparable Klee collection shows 125 paintings, water colors and drawings from all periods of the artist's life, the Picasso paintings all date from the period after 1938, complemented by a series of early drawings. The museum also houses important works by over 20 masters of the 19th and 20th century, including Cézanne, Monet, Matisse, Braque, Léger and Miró.

Glacier Garden

No visitor to Lucerne should miss a visit to the Glacier Garden, which was discovered in 1872 near the Lion Monument. Here, you will encounter lost worlds; there are few places on earth that portray the history of our planet so clearly. The visitor embarks on a voyage of discovery from a subtropical palm beach that existed 20 million years ago to the glaciers of the last Ice Age 20'000 years ago. The Glacier Garden also features some exclusive relief maps of the Alps and a model of the city of Lucerne dating from 1792.

Switzerland's only glassworks

Discover the oldest traditional glass factory in Switzerland. Handmade glass has been produced in Hergiswil on the Lake Lucerne since 1817. The team of the Glasi Hergiswil leads your guests through the wonder world of the Glasi and provides the perfect atmosphere for your event.

Evening events

Evening cruise on the Lake Lucerne

Ask for some rental of paddle steamer and motor boats with food and beverage service on board, entertainment, or firework. There are many options like sunset-, after work- or candlelight cruises.



Radisson Blu Hotel, Lucerne
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Activities

Engelberg / Titlis 360° Panorama at 3'020 altitude

Get inspired into the world of three-thousand altitudes and the glacier with eternal ice. Take a trip on 3'020 meter over sea level, the highest point in central Switzerland. Experience the world premiere "Rotair", the first revolving aerial cable car in the world and enjoy a breathtaking 360° panorama view.

Bürgenstock

Enjoy a ramble along the imposing cliff path on Mount Bürgenstock, with Lake Lucerne lying at your feet. The path brings you within 25 minutes to the Hammetschwand Lift (only in summer), which will whisk you in just over one minute up to the highest point of the "city of Lucerne" on the Hammetschwand, 1132 m above sea level.

Spectacular 4-lake-hiking - Obwalden

The 4-lake-hiking in the Jochpass region certainly is one of the most beautiful hikes in central Switzerland. The fantastic mountain scenery around Mount Titlis, the unique flora, the glassy Trüb Lake, the deep blue Engstlen Lake, the turquoise Lake Tannen, the scenic Melch Lake and the breathtaking view of the Bernese Alps are just some of the highlights of this hike.

The bread walk

This is not a baker's joke! Baking bread at the Baker's School. After a two-hour walk through Lucerne's Old Town you will visit the Richemont Baker's School. You can put on your own apron there and finally learn how to "braid" the delicious bread called "Zopf" and taste it, too. As an alternative to making your own "Zopf" you can make your own pizza together with a pizzaiolo.

Pilatus Golden Round Trip

On the Golden Round Trip you will enjoy a spectacular drive with the steepest cogwheel railway in the world up to 2132 meters above sea level after a nice boat trip on Lake Lucerne. The panoramic view of the mountain chain of the Alps range will inspire you! You go back with the cable car and the panoramic gondola to Kriens. After that you take a 5 minute walk to go to the Bus Nr. 1 which you take back to Lucerne.

Pilatus Rope Park

Test your skills on seven trails in the forest, each with six to eleven stations in open air at Fräkmüntegg. The largest rope park in central Switzerland promises fun and adventure for companies and clubs from May to end of October. Special skills are not necessary for the Pilatus rope park. The employees of the rope park will instruct the user regarding safety equipment and control the system. Then basically applies the principle of self-assurance, in which they check each other.

Max Chocolatier tasting

Delve into Max Chocolatier's wonderful world of chocolate! Enjoy a fascinating tour of its chocolate making facilities followed by a chocolate tasting. During these pre-booked personalized visits, experienced chocolatiers are on hand to tell you the stories behind the unique tastes they create.

Winter walking & snowshoeing region Lucerne – Lake Lucerne

For a pleasant change of pace, enjoy a peaceful walk in a winter wonderland. Discover numerous trails for winter walking & snowshoeing on the mountains and very back valley.

Rigi night sledding

Leave your daily life in the valley and experience snow fun on the illuminated sledding way.

Curling - Ice Hockey - Ice Skating

Swiss Life Arena is the regional ice center for Lucerne and surrounding region. You have the possibility of creating your own ice-skating 'program' during the winter season on the outdoor ice rink. Protected from the weather by the roof - and still outdoors in the fresh air - you can use the 2500m² of rink to make your rounds and perform your pirouettes every day.

For price information or more ideas, do not hesitate to contact us.



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CLUB CARLSON

Do you want to see your dreams come true? That's easy!

It's partially possible with the Club CARLSON Hotel-Loyalty Program:

As a Club CARLSON member you can earn Gold Points – by booking an event or a meeting within our hotel chain

Book a meeting and collect

3 Gold Points per USD for events till USD 5'000

5 Gold Points per USD for events between USD 5'000 and 30'000 (max. 150'000 Points)

Carbon Offsetting – Carbon neutral meetings and events with Club Carlson

We all leave footprints and are responsible for the emission of greenhouse gases like carbon dioxide. In a hotel we generate carbon emissions by the energy and water we use. Other carbon generating activities are the hotels' waste and the footprint of food & beverages consumed.

Club CARLSON members are offsetting the carbon footprint automatically now. We calculate the total tons of CO² generated by the meeting with the square meters booked for the meeting / event and the total number of hours. For Club CARLSON members there will be no extra costs. Club CARLSON will cover them all and invest in international projects like Wind Energy Projects in India and Kenya Tree Planting to help offset the emissions. This is also your contribution for a responsible business and carbon neutral meetings & events – free of charge!

Award Stays

Starting at 9'000 Points you can already book a free night! Use your Club CARLSON points to stay in more than 950 different hotels all around the world.

Exchange Points

You can exchange your Gold Points for airline miles with Air France, Flying Blue, British Airways Executive Club or American Airlines Advantage and many more.

Express Awards

Spend your points in one of our hotels to get room upgrades, express laundry service, pay TV and dining discounts at the hotel restaurant.

Sign in at Club CARLSON today and experience a whole new world of hotel awards

Please fill in the attached registration form and send it back to the following fax: **+41 41 369 90 11**. Your personalized Club CARLSON member card will be send to you by mail.

For General Terms and Conditions and further information simply visit us at: www.clubcarlson.com



Member Card Sticker

From your first stay with us you can earn Gold Points. Simply fill in the following registration form to get a member.

Title: Mr. Mrs. Ms. Dr. Other

First Name:

Name:

Telephone:

E-Mail:

Preferred Language:

English Français Dansk German

Address:

City:

Postal Code:

Country:

Privacy:

As a member of Club CARLSON you will receive Advertisement and Special Offers.

Please check here if you won't receive any advertisement and special offers from Carlson Hotels Worldwide Family and Club CARLSON.

You can review and change all given information at every time at www.clubcarlson.com

Signature:

HOW TO FIND US



by car

- Motorway A2 and take the exit E35 to Lucerne City Center (Luzern Zentrum)
- Follow the signs Zentrum/Bahnhof/See
- Follow the Moosstrasse, Bundesplatz, Zentralstrasse direction to Bahnhofplatz / KKL
- Behind the main entrance of the central station (Hauptbahnhof) please turn right
- Follow the street approximately 300 meters to the Radisson Blu Hotel
- You find the hotel on the right hand side of the street
- The parking garage is at the end of the Lakefront Center Building (Navigation System: Inseliquai or Werftstrasse)

by train

- Please leave the central station on the right exit, towards the KKL
- Turn right in the Robert-Zünd-Street
- Follow the street and turn right after the Post-Building in the Inseliquai street
- After approximately 100 meters, you will find the Radisson Blu hotel on the right hand side

by plane

Ideal flight connections via Zurich or Basel and then by train to Lucerne

ADDITIONAL INFORMATION

Rooms & Suites	Quantity	sqm
Standard Rooms	142	30
Standard Rooms Lake View	23	30
Business Class Rooms	19	40
Junior Suites	5	73
Wheelchair accessible rooms	2	40

The hotel offers 189 rooms and suites decorated in a modern style. Some rooms and suites come with fabulous views of Lake Lucerne and the wonderful scenery of the Old Town or the mountains. The rooms are offered in three distinct styles: Urban, Resort and Lifestyle. Rooms for disabled guests are available upon request. All of the rooms and suites are equipped with flat-screen LCD televisions, satellite channels, air conditioning, coffee and tea making facilities, trouser press, safe, mini bar, and free high-speed internet access.

Rates are on request and subject to availability, depending on season and number of rooms.

Parking

The car parking in the Lakefront Center offers you a parking space for CHF 32.00 per day. For a meeting day without accommodation we charge CHF 22.00 per parking space.

Unfortunately we cannot make reservations for the car park because it is a public car park.

Further car parking facilities are within walking distance next to the KKL and the railway station.

For more information please visit: www.parking-luzern.ch

Points of Interest	Distance
KKL – Culture and Congress Centre	2 walking minutes
Main station Lucerne	3 walking minutes
Europaplatz	2 walking minutes
Old town Lucerne	8 walking minutes
Chapel Bridge “Kappelbrücke”	7 walking minutes
Lake Bridge “Seebrücke”	7 walking minutes
Museums in the city centre	9 walking minutes
Swiss Museum of Transport “Verkehrshaus”	15 minutes by car
Zurich Airport	50 minutes by car
Zurich city centre	40 minutes by car



GENERAL TERMS AND CONDITIONS FOR THE BHS HOTEL AG (HOTEL RADISSON BLU, LUCERNE) –MEETINGS & EVENTS

1. Scope.

These general terms and conditions ("T&C's") govern the agreement entered into between you and us for our hotel services to be provided to you, on the date(s) set out in the Contract Proposal. The Contract Proposal becomes a legally binding contract when signed by both parties.

The Contract Proposal cannot be transferred to a third party without our prior consent and we reserve the right to amend rates and conditions in case of transfer.

2. Definitions.

«Agreement» means the agreement for Hotel Services entered into between you and us by way of your timely and written acceptance of our Contract Proposal.

«You» means the party to which the Contract Proposal is addressed.

«We, our, us» means the BHS Hotel AG, the operator of the Radisson BLU Hotel Lucerne, Inseliquai 12, Lakefront Center, CH-6005 Lucerne.

«Contract Proposal» means the written Proposal for Hotel Services for your Event and may comprise meeting- and event space rental, food and drinks, overnight accommodation and other services.

«Event» means one or more consecutive days specified in the Contract Proposal on which you intend to gather a defined number of persons at our premises for a specific purpose.

«Hotel Services» mean the services offered by us for your Event as specified in the Contract Proposal and accepted by you through your timely countersignature of the Contract Proposal (including, but not limited to, guest room accommodation, meeting room and event space rental, equipment, food and drinks and other).

3. Event Facilities.

We shall provide you with facilities and related space and equipment as specified in the Contract Proposal. We reserve the right to change the booked facilities for the case of any change of the factual circumstances. This includes, but is not limited to a reduction or increase in the number of delegates attending the Event, a technical issue in the facilities or for health and safety reasons.

You may request us to procure technical and other equipment from third parties on your behalf and you shall not without our prior written authorisation install and use any own technical equipment. We may charge you for the power costs which arise through the use of such equipment, and there may be also be a charge related to the connection fee for use of information technology equipment. Installing and use of non-technical equipment and fitting decoration on walls and ceilings are subject to our prior consent. Your own or any third party's equipment is kept in our facilities at your sole risk. We shall not be liable for any loss, destruction or damage to such equipment, except in the case of gross negligence or intentional acts. Equipment brought along must comply with the fire protection regulations. We are entitled to demand an official certificate for this.

After your Event you must remove all equipment without undue delay. You are responsible for disposing of any packaging material or waste in compliance with the statutory provisions.

Any changes in the number of delegates should be communicated to us immediately. If the number increases, we will do our best to accommodate the additional delegates, but this cannot be guaranteed.

Delegate packages are available daily from 07:30hrs until 17:30hrs. Additional charges may apply if your Event begins or ends outside of these hours. Special arrangements will equally be charged separately. No food and drinks are to be brought into the hotel or grounds for consumption on the premises, without our prior consent. Your use of our facilities and our Hotel Services shall be compliant with the national and local laws and regulations. All entertainment arrangements (for example: extension of the service hours of the bar) must be confirmed to be approved prior to the date of the Event. Unless explicitly agreed upon otherwise, you are responsible for obtaining appropriate permissions and licenses and payment of applicable fees (for example: license fees for use of music rights, mandatory contribution to social security of artists and other).

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4. Guest Rooms.

We shall provide you with guest rooms as specified in the Contract Proposal.

Check-in time is from 15h00 on the day of arrival. Check-out time is 12h00 on the day of departure, unless otherwise specifically agreed upon with you. An additional charge may be required in the case of late check-out and is subject to availability on the day. If a delegate leaves before the agreed date of departure, cancellations fees may apply.

Any changes in the number of delegates and guest rooms needed shall be communicated to us immediately. If the number increases, we will do our best to accommodate the additional delegates, but this cannot be guaranteed.

If we are unable to provide guest rooms as confirmed by us, we shall notify you as soon as possible. Alternative accommodation will then be provided at the nearest comparable hotel at our expense. We will also cover the costs for a telephone call and one daily round-trip transportation between the other hotel and us.

5. Cancellations.

You shall be entitled to withdraw from the Agreement partly or in full, subject to the following:

- a) Guest rooms may be cancelled **free of charge** upon written notice:
- Up to (100 %) of the guest rooms initially contracted up to (90) days prior to the arrival date;
 - Up to (20 %) of the guest rooms initially contracted up to (30) days prior to the arrival date;
 - Up to (10%) of the guest rooms initially contracted or of any remaining number after prior cancellation notices up to (7) days prior to the arrival date;

Any additional or later guest room cancellation shall entitle us to receive your payment of a **compensation amount** equal to (80%) of the contracted rates for cancellations from six (6) days prior to the arrival date.

- b) Event related Hotel Services may be cancelled **free of charge** upon written notice:
- Up to (100%) of the Hotel Services initially contracted up to (90) days prior to the start date of the Event;
 - Up to (20%) of the Hotel Services initially contracted up to (30) days prior to the start date of the Event;
 - Up to (10%) of the Hotel Services initially contracted or of remaining Hotel Services after prior cancellations up to (7) days prior to the start date of the Event;

Any additional or later cancellation of Hotel Services shall entitle us to receive your payment of a **compensation amount** equal to (80%) of the delegate fees and charges initially contracted

If it has been agreed that you can cancel without incurring costs within a defined period, we are also entitled to cancel the Agreement within this period without any obligation to you.

6. Rates

The rates are offered in Swiss Francs (local currency) and include applicable taxes and service charges. The rates are subject to reasonable increase by us if unexpected increases in taxes, cost of goods, or limitations of supply outside of our control occur and the period between your signing of the Contract Proposal and the start date of the Event is no less than (12) months.

If you cancel the contracted Hotel Services by more than (20%) we are entitled to reasonably increase the rates specified in the Contract Proposal, regardless of any applicable cancellation charges.

7. Deposit

In the event that a deposit has been requested this must be paid within (14) days after your signing of the Contract Proposal. Additional deposit payments may be required prior to your Event.

If you fail to make the deposit payment(s), we are entitled to withdraw from the Agreement and to claim compensation for damages equivalent to cancellations charges applicable at that time when the deposit payment was due.

To the extent delegates are requested to settle guest room charges and daily delegate package fees on an individual basis, we are entitled to request a security deposit in the form of a credit card guarantee or similar from the delegate. If you are requesting credit facilities completed credit application forms are required (21) days prior to the start date of the Event.



8. Payment.

You shall pay all fees and charges for Hotel Services as set out in the Contract Proposal. All extra charges incurred by delegates or by you during the Event shall be paid upon departure. If credit is granted and agreed by us, full settlement must be made within (10) days from receipt of the invoice. We may charge interest for delayed payment, of (1½%) per month or the maximum interest rate permitted by applicable law if lower.

To the extent individual payment by delegates is agreed, you shall duly inform the delegates thereof. You shall be jointly and severally liable for the due settlement of guest room charges and daily delegate package fees on an individual basis, which shall be made upon departure.

9. Hotel's Termination Rights.

We are entitled to terminate the Agreement with immediate effect upon written notice to you, if (i) circumstances which are out of our control, make it impossible to render the agreed Hotel Services to you and to fulfil our contractual obligations under the Agreement; and (ii) if we have reason to assume that you have made misleading or false statements about the purpose of the Event and your use of our facilities and Hotel Services would harm or endanger our normal operation or reputation; and (iii) if bankruptcy or settlement proceedings have been initiated against you or a foreclosure decree has been issued in respect of any of your assets. We shall not be liable to compensate you for any loss or damage incurred as a consequence of our termination of the Agreement hereunder.

10. No Transfer

You are not allowed to assign or transfer the Agreement, nor to sublease the contracted facilities to any third party, including a group company being affiliated with you, without our prior written consent.

11. Liability

We shall solely be liable to you or any delegate for any loss or damage caused by our gross negligence or wilful acts or omissions, except if mandatory strict liability applies pursuant to the applicable law. Any claims made against us shall only be valid, if notified to us immediately upon taking knowledge of the potential for a loss or damage. This limitation of liability shall not apply in case of bodily injury or death.

You shall be liable to us for any loss or damage to our building and equipment, our personnel, other guests or our brand system or other, if caused by you or any delegate or third party involved in the Event by you. We may request prove of your liability insurance covering the Event to protect us against our exposure to your liability.

12. Law and Jurisdiction

This Agreement is subject to the laws of the country where the hotel is located. All disputes, conflicts and claims arising from or in connection with this Agreement shall be settled amicably between us. Should we fail to reach an amicable settlement, the matter shall be submitted to the competent court at the hotel's domicile.